

On-Site Project Management Offerings from Pendère

Value-focused Skill Development

Project management expertise varies widely across the industry, as do the training offerings. While an open-enrollment course may provide just what one individual employee needs, most organizations get better business value from having a course taught on-site. Common benefits include:

- The content has better value, since participants can be very open about the challenges they face and they can use local examples of processes, projects, and work products.
- By having a group of participants take a course at the same time, an organization can establish a common vocabulary, common conceptual understanding, and common practices.
- Having the course on site eliminates employee travel costs and enables training to be done for a low cost per student.

Pendère provides a range of courses to cover core and advanced concepts of project management. Each can be adapted to your local needs. The table below lists our offerings, with the number of days indicated to the right of each course (in its standard format). Each course is eligible for continuing education unit (CEU) credit and for professional development unit (PDU) credit.

Core Courses		Advanced Courses	
Project Management Fundamentals	2	Requirements Elicitation and Documentation	3
Requirements Planning and Management for Business Value	3	Requirements Review and Inspection Techniques	2
Project Estimation and Scheduling	2	Use Case Workshop	2
Project Leadership and Communication	3	Project Procurement Management	3
Project Risk Management	2	Measurement and Analysis	3
Managing Project and Product Quality	2	Project Portfolio Management	3

Meeting Your Specific Needs

As we plan for an on-site offering, we work with you to identify material that can be used for case studies and exercises in the course offering, to best fit your needs. Most courses use a workshop format, with at least half the time in small team exercises, using course concepts on the work of a specific project. Some alternatives we use in adapting the course to your needs include:

- Using an existing project with which all participants are familiar as the case study for the course. A short description of the project is provided by the client.
- Building a case study for the course, based on common issues and problems identified by the client. The case study is prepared by the instructor.
- Supplementing or replacing standard templates, examples, or glossaries of terms in a course by local versions. The instructor includes these items in the printed class materials.

Contact us For Further Details

A detailed description is available for each course, covered briefly on the reverse side of this sheet. Call us for prices and scheduling alternatives.

Business Benefits Depend on Sound Project Management

Project Management Fundamentals

SUCCESSFULLY DELIVER PROJECTS ON TIME AND WITHIN BUDGET

Numerous studies show that there are more failed or canceled Information Technology (IT) projects than successful ones. Similar statistics are cited for other domains of project management, too. In today's fast-paced environment, projects continue to increase in complexity as work is performed globally, solutions are implemented that impact the entire enterprise, and businesses continually look for ways to transform themselves. Project Managers must manage geographically dispersed teams across multiple time zones and coordinate efforts across the entire organization in order to succeed.

Requirements Planning and Management for Business Value

SUCCESSFUL PROJECTS MUST DEMONSTRATE BUSINESS VALUE

Building or evolving useful solutions requires that the developers accommodate the true needs of the business of an organization and the direct needs of its users. Yet because those needs continually change, careful requirements planning and management is necessary. Keys to success include clear understanding of the business goals and objectives being served, identifying stakeholders who truly understand user needs and establishing a requirements management approach that anticipates and accommodates needed changes. This workshop enables participants to use industry best practices to plan their requirements work and develop responsive requirements change processes.

Project Estimation and Scheduling

MEETING SCHEDULES REQUIRES SOUND ESTIMATES

Estimating how long it will take to deliver a project, especially in an area that is new to the organization, is difficult at best. Yet, meeting the schedule is likely the most important factor in project success. Estimating overall schedule duration, effort, and resource availability is critical to establishing a schedule that can be used to manage the project.

Project Leadership and Communication

PROJECT SUCCESS IS DIRECTLY RELATED TO THE PEOPLE INVOLVED

Research over the decades has shown that the greatest variance in project success comes from the level of experience and capability of the people on the project. Thus, perhaps the greatest challenge to planning and managing a project is to select and nurture an appropriate team. While it would be ideal to choose a particular set of team members, that is rarely an option. As more and more teams become globally distributed, interactions must also consider culture and time zone differences, in addition to the usual team dynamics challenges. The successful project manager is able to motivate and lead the team provided, while also working effectively with management and the customer.

Project Risk Management

PROACTIVELY MANAGE RISKS FOR BUSINESS ADVANTAGE

All projects face some level of risk. Those who know how to identify risks and handle them effectively can use those risks to realize business advantage. The key is to be proactive by identifying risks early in the project life cycle and taking action to prevent those becoming problems, while investing minimum effort and cost to do so. This workshop enables participants to use industry best practices to build an effective standard risk management approach for their projects.

Managing Project and Product Quality

PROACTIVELY MANAGE QUALITY TO ENSURE CUSTOMER SATISFACTION

Quality demands vary across projects, depending on industry requirements, regulatory requirements, and the needs of a specific solution. What is needed to demonstrate capability in a new domain may be very different from what is required for adding a feature to a system in a regulated industry such as medical devices. A project manager needs to understand the quality requirements for a given product and the project, select appropriate quality assurance and quality control techniques, and then monitor progress, process, and solution quality.

Contact us for further information:

Janet Ply, Ph.D.

Joyce Statz, Ph.D.

512-695-4259

512-346-5228

www.pendere.com

