Project Management Fundamentals
2-day Workshop

SUCCESSFULLY DELIVERING PROJECTS ON TIME AND WITHIN BUDGET

Numerous studies show that there are more failed or canceled Information Technology (IT) projects than successful ones. Similar statistics are cited for other domains of project management, too. In today's fast-paced environment, projects continue to increase in complexity as work is performed globally, solutions are implemented that impact the entire enterprise, and businesses continually look for ways to transform themselves. Project Managers must manage geographically dispersed teams across multiple time zones and coordinate efforts across the entire organization in order to succeed.

Description:

This workshop is ideal for practitioners who are responsible for managing projects or who are interested in a project management career. Workshop instructors bring years of practical experience and leverage industry best practices, including those from the Project Management Body of Knowledge (PMBOK®) and the Capability Maturity Model ® Integration for Development (CMMI-DEV).

The workshop used project-based learning, leveraging current projects of students who attend class. Students apply concepts and tools to their project work products, according to the organization's project life cycle, from the concept/initiation phase, through planning, monitoring and controlling, and closing.

Topics:
- Project Management life cycle
- Project Concept/ Initiation
- Requirements and Project Scope
- Planning the Project– work breakdown, team structures, estimation, scheduling
- Communication
- Monitoring and Controlling the Project
- Closing the Project

Common Tailoring Options:
- Incorporate local organization processes and assets into workshop exercises
- Define/refine existing assets
- Exercises incorporate active projects

Target Audience:
Project managers, technical leaders, process group members, PMO members

Professional Development Credits:
1.4 Continuing Education Units (CEU)
14   Professional Development Units (PDU)

PMBOK Knowledge Area:
 All areas are covered

Maximum class size: 15

®PMBOK is a registered trademark of the Project Management Institute. CMMI and Capability Maturity model are registered in the U.S. Patent and Trade Office by Carnegie Mellon University.

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