

Project Procurement Management

3-day Workshop

MAXIMIZE SUCCESS OF ACQUISITIONS

As acquisition of components, systems, and services has grown dramatically in recent years, there have been spectacular successes in productivity improvement and cost control. However, there have also been phenomenal failures, with organizations buying systems or services that were inadequate, sometimes having to “in-source” a set of acquired services back into the organization. The key to success is to effectively manage the full life cycle – from supplier requirements to transition of results.

Description:

The workshop is based on experience managing acquisition projects, as well as industry best practices including the Capability Maturity Model® Integration for Acquisition (CMMI-ACQ), IEEE guidelines on software acquisition, and the Project Management Body of Knowledge (PMBOK®). In small team exercises, the participants learn to address each phase of the acquisition life cycle, considering which approaches fit the specific issues and concerns of a given acquisition. After adapting templates for an acquisition project plan and a statement of work for a supplier, they learn how to select an appropriate type of contract and what terms and conditions should be included. Participants learn how to develop supplier selection criteria, performance measures and service level agreements. They learn to use plans and measures to monitor supplier progress and results, handle the risks of acquisition, transition products and services into use, and conduct lessons learned sessions for their acquisitions.

Those who are developing a plan for a specific acquisition (also known by many as a procurement) can use this workshop to ensure they have a capable approach. Those evolving their organization’s acquisition processes can leverage the content directly, adapting materials provided for processes, checklists, and other assets.

Topics:

- Sources of Guidance for Acquisition
- Acquisition Life Cycles
- Defining a Strategy and Plan
- Establishing an Appropriate Contract
- Qualifying and Selecting a Supplier
- Managing Acquisition Risks
- Monitoring Supplier Performance
- Accepting and Transitioning Results into Use
- Handling Lessons Learned

Target Audience:

Usually handled by roles of Project Manager or technical leader; also useful to procurement teams, process groups, and PMO members.

Professional Development Credits:

2.1 Continuing Education Units (CEU)
21 Professional Development Units (PDU)

PMBOK Knowledge Area:

Project Procurement Management

Maximum class size: 15

®PMBOK is a registered trademark of the Project Management Institute. CMMI and Capability Maturity Model are registered in the U.S. Patent and Trade Office by Carnegie Mellon University.

Workshop Description

Dr. Janet Ply 512-695-4259

Dr. Joyce Statz 512-346-5228

info@pendere.com

